

City of Portsmouth MEMBERS' INFORMATION SERVICE

NO 11

DATE: FRIDAY 16 MARCH 2018

The Members' Information Service produced in the Community & Communication Directorate has been prepared in three parts -

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

Part 1 - Decisions by the Cabinet

The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to democratic@portsmouthcc.gov.uk and must be received by not later than 5 pm on the date shown in the item.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at www.portsmouth.gov.uk

	WARD	DECISION	OFFICER CONTACT
1		Cabinet Member for Traffic & Transportation Decision Meeting - 13 March The Cabinet Member, Councillor Boshier, has made the following decisions:-	Joanne Wildsmith Local Democracy Officer Tel: 9283 4057

WARD	DECISION	OFFICER CONTACT
	<p>Local Transport Plan 3 - Implementation Plan 2018/19</p> <p>DECISIONS:</p> <p>The Cabinet Member:</p> <p>(1) Approved the LTP3 Implementation Plan;</p> <p>(2) Delegated authority to the Director of Regeneration in consultation with the Cabinet Member for Traffic and Transportation and the Section 151 Officer to agree any minor amendments to the Implementation Plan that may be required to take account of future funding changes and policy announcements.</p> <p>Preferred Provider For City Wide Cycle Hire Scheme</p> <p>DECISIONS:</p> <p>The Cabinet Member for Traffic and Transportation agreed that:</p> <p>(1) Portsmouth City Council enter into an 18 month pilot with Nextbike to provide a floating bike share scheme in the city;</p> <p>(2) A concession contract is agreed and signed with Nextbike prior to the launch of the first bikes in Portsmouth;</p> <p>(3) A code of conduct for bike share schemes in the city is explored.</p> <p>TRO 3/2018 - Christchurch Gardens, Peronne Road, Stroudley Avenue, Winter Road Parking Restrictions Proposals</p> <p>DECISIONS:</p> <p>The Cabinet Member for Traffic and Transportation approved:</p> <p>(1) Christchurch Gardens: that the double yellow lines on the bend are reduced in length by 6 metres, eastwards from No.4's driveway as proposed;</p> <p style="text-align: right;">/Cont'd ...</p>	<p>Pam Turton Assistant Director Transport</p> <p>Nick Scott Senior Active Travel Officer</p> <p>Nikki Musson Transport Planning and TRO Officer</p>

WARD	DECISION	OFFICER CONTACT
	<p>(2) that traffic calming measures and reducing the speed limit from 30mph to 20mph is considered by the Road Safety & Active Travel and/or Network Management teams;</p> <p>(3) Peronne Road / Military Road: that the double yellow lines on the south side of the junction are introduced as proposed;</p> <p>(4) Stroudley Avenue / Lower Drayton Lane: that the double yellow lines are extended as proposed;</p> <p>(5) that a further extension the restriction is explored as suggested, and proposals put forward should residents be supportive;</p> <p>(6) Winter Road: that the specified lengths of 24-hour double yellow lines are changed to an 8am-6pm single yellow line as proposed, to enable off-peak evening and overnight parking;</p> <p>That the remaining 29 proposals under TRO 3/2018 are implemented as advertised.</p> <p>TRO 115b/ 2017) Cockleshell Gardens - Double Yellow Lines</p> <p>DECISION:</p> <p>The Cabinet Member for Traffic & Transportation deferred a decision on this item (to allow further liaison with the community sports club to take place regarding weekend parking by their patrons).</p> <p>Lyndhurst Road and Crofton Road One-Way System</p> <p>DECISIONS:</p> <p>The Cabinet Member for Traffic and Transportation:</p> <p>(1) Approved the no-entry (except cycles) from Kirby Road southbound into Lyndhurst Road and from Stubbington Avenue northbound into Crofton Road with TRO 08/2018 Section A (Appendix 1).</p> <p style="text-align: right;">/Cont'd ...</p>	<p>Nikki Musson Transport Planning and TRO Officer</p> <p>Pam Turton Assistant Director Transport</p>

	WARD	DECISION	OFFICER CONTACT
2	All Wards	<p>(2) the implementation of one-way traffic (except cycles) in Crofton Road (southbound) and Lyndhurst Road (northbound) within TRO 08/2018 Section B (Appendix 1) to establish the one-way system.</p> <p>(3) Approved the reduction of prohibition of waiting (double yellow lines) at the one-way system entry points Kirby Road, Lyndhurst Road and Stubbington Road within TRO 08/2018 Section C (Appendix 1).</p> <p>NB: Call-in date - Thursday 22 March</p> <p>Cabinet Member for Housing Decision Meeting - 13 March</p> <p>The Cabinet Member has made the following decisions:-</p> <p>Council Housing Maintenance & Improvements and Housing IT Business Software 2018/19</p> <p>DECISIONS:</p> <p>The Cabinet Member for Housing agreed:</p> <p>(1) That the area programmes and allocation of finance for the funding of the Revenue Budgets for repairs and maintenance of dwellings be noted.</p> <p>(2) That the capital budgets listed in Appendix B and Appendix C commencing in 2018/2019 be approved and the Local Authority Housing Manager be authorised under Financial Rules, Section B14 proceed with schemes within the sums approved.</p> <p>(3) That the Director of Finance and Section 151 Officer's financial appraisal be approved for the capital programme - global provision.</p>	<p>Joanne Wildsmith Local Democracy Officer Tel: 9283 4057</p> <p>Meredydd Hughes Assistant Director Property & Housing Tel: 9283 4539</p>

	WARD	DECISION	OFFICER CONTACT
3		<p>Holiday Hunger Plan</p> <p>DECISIONS:</p> <p>The Cabinet Member for Housing:</p> <ul style="list-style-type: none"> i. Noted the previous project success and recognise holiday hunger as a priority agenda in addressing health inequalities in areas of deprivation. ii. Agreed an allocation of £4000 from the youth & play service budget to allow continuation and longevity of the project (volunteers, donations, and other funding will still be sourced where possible). iii. Gave approval to execute the future plans as set out in the Holiday Hunger brief report 2017 (see appendix A - section 6) <p>Safeguarding Policy for Youth and Play Service</p> <p>DECISIONS:</p> <p>The Cabinet Member for Housing:</p> <ul style="list-style-type: none"> (1) approved the policy (as amended) (2) approved the implementation of the policy from 1st April 2018. <p>NB: Call-in date - Wednesday 21 March</p> <p>Cabinet Member for Culture, Leisure and Sport - Friday 16 March</p> <p>Councillor Linda Symes made the following decisions:</p>	<p>Jo Bennett Commercial Property and Leasehold Services Manager Tel: 9268 8606</p> <p>Jo Bennett Commercial Property and Leasehold Services Manager Tel: 9268 8606</p> <p>Lisa Gallacher Local Democracy Officer Tel: 9283 4056</p>

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WARD	DECISION	OFFICER CONTACT
	<p data-bbox="398 183 1283 220">Portsmouth City Council Playing Pitch Strategy 2018-2022</p> <p data-bbox="398 256 584 288">DECISIONS:</p> <p data-bbox="398 331 1693 403">(1) That the Playing Pitch Strategy 2018-2022 be adopted as the key document to guide future planning and decision-making around playing pitches.</p> <p data-bbox="398 443 1744 515">(2) That the city council undertakes to monitor and review the strategy on an annual basis in line with Sport England guidelines.</p> <p data-bbox="398 555 943 592">Library Fines and Reservation Fees</p> <p data-bbox="398 628 584 660">DECISIONS:</p> <p data-bbox="398 703 1749 847">(1) That for a pilot period of three years, Portsmouth Library Services ceases to charge fines for the late return of books and other library materials lent to the public from Portsmouth owned stock. Stock from other libraries will continue to be charged according to inter-library-lending requirements.</p> <p data-bbox="398 887 1760 1031">(2) That for a pilot period of three years, Portsmouth Library Services cease to charge a reservation fee for books and other library materials, where the request can be satisfied within existing Portsmouth library lending stock. Stock obtained from other library sources and agreed with the requester will continue to be charged at cost.</p> <p data-bbox="398 1070 1765 1182">(3) That an evaluation of the two pilots is conducted throughout the three year period in terms of library membership, use of services and loan return rates, taking recommendations for further action to the Portfolio Holder in year three.</p> <p data-bbox="398 1222 1738 1294">(4) That the pilots be accompanied by a vigorous communication and outreach campaign to inform residents of the changes and encourage engagement with library services.</p>	<p data-bbox="1798 183 2136 327">Kelly Nash Corporate Performance Manager Tel: 9268 8157</p> <p data-bbox="1798 555 2078 660">Library and Archive Service Manager Tel: 9268 8058</p>

	WARD	DECISION	OFFICER CONTACT
4		<p>(3) Delivery of the Landing Craft Tank project continues in partnership with the National Museum of the Royal Navy.</p> <p>(4) The museums service continues to support delivery of the Paulsgrove project Capturing the Spirit and showcases the project at Portsmouth Museum.</p> <p>(5) Access to the city's natural history collection is enhanced through the appointment of a curator of natural history.</p> <p>(6) A series of exhibitions and events are held at Portsmouth Museum reflecting city priorities and anniversaries including the new Conan Doyle exhibition.</p> <p>Victorious Festival</p> <p>DECISION: that officers be authorised to enter into a contract with Victorious Festival for a period of 7 years from 2021 - 2027.</p> <p>NB: Call-in date - Friday 23 March</p> <p>Cabinet Decision Meeting - 16 March</p> <p>The Cabinet has made the following decisions:-</p> <p>Portsmouth Safeguarding Children's Board Annual Report</p> <p>DECISIONS:</p> <p>The Cabinet received the Portsmouth Safeguarding Children Board Annual Report and noted areas of progress and challenges in the work delivered by services to safeguard children and promote their well-being.</p>	<p>Claire Looney Partnership & Commissioning Manager Tel: 9283 4185</p> <p>Joanne Wildsmith Local Democracy Officer Tel: 9283 4057</p> <p>Lucy Rylatt PSCB Business Manager</p>

WARD	DECISION	OFFICER CONTACT
	<p>Special Educational Needs and Disabilities (SEND) Implementation Grant 2018-19</p> <p>DECISIONS:</p> <p>Cabinet approved the allocation of the:</p> <ul style="list-style-type: none"> • SEND reforms grant of £118,648 in 2018-19 to the Education portfolio; • Preparation for Employment grant in 2018-19 to the Education portfolio. <p>Health and Wellbeing Strategy</p> <p>Cabinet recommended to Council the approval of the Health and Wellbeing Strategy (Appendix 1 of the report).</p> <p>(This item being referred to Council for approval is not subject to call-in)</p> <p>Treasury Management Policy 2018/19</p> <p>The recommendations as set out in Section 3 of the report were supported for submission to Council for approval.</p> <p>(This item being referred to Council for approval is not subject to call-in)</p> <p>Revenue Budget Monitoring 2017/18 (Quarter 3)</p> <p>DECISIONS:</p> <p>The Cabinet agreed that:</p>	<p>Julia Katherine Inclusion Commissioning Manager</p> <p>Dr Jason Horsley Director of Public Health</p> <p>Kelly Nash Corporate Performance Manager</p> <p>Michael Lloyd Directorate Finance Manager (Technical & Financial Planning)</p> <p>Julian Pike Deputy Head of Finance & S151 Officer</p>

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	WARD	DECISION	OFFICER CONTACT
		<p>(i) The forecast outturn position for 2017/18 be noted:</p> <p>(a) An underspend of £1,257,600 before further forecast transfers (from)/to Portfolio Specific Reserves & Ring Fenced Public Health Reserve</p> <p>(b) An underspend of £133,300 after further forecast transfers (from)/to Portfolio Specific Reserves & Ring Fenced Public Health Reserve.</p> <p>(ii) Members noted:</p> <p>(a) That any actual overspend at year end will in the first instance be deducted from any Portfolio Specific Reserve balance and once depleted then be deducted from the 2018/19 Cash Limit.</p> <p>(b) That on 13th February 2018 City Council approved that any underspending for 2017/18 arising at year-end outside of those made by Portfolio's (currently forecast at £133,300) be transferred to Capital resources.</p> <p>(iii) Directors, in consultation with the appropriate Cabinet Member, consider options that seek to minimise any forecast overspend presently being reported and prepare strategies outlining how any consequent reduction to the 2018/19 Portfolio cash limit will be managed to avoid further overspending during 2018/19.</p>	
All Wards		<p>Unaccompanied Asylum Seeking Children (UASC) Capacity Building Grant 2017-18</p> <p>DECISION:</p> <p>The Cabinet approved the allocation of the UASC capacity building grant of £188,126 to the Children's Social Care portfolio for use in 2018-19.</p>	Sarah Newman Deputy Director Children's Social Care
All Wards		<p>The Portsmouth Harbour One Public Estate Programme (Information Item)</p> <p>A brief verbal update was given but there was no formal report and no decision was taken on this item, which is therefore not subject to call-in.</p> <p>NB: Call-in date - Friday 23 March</p>	Paddy May Corporate Strategy Manager

Part 2 - Proposals from Managers for Implementation

APART FROM THE PLANNING APPLICATIONS, THERE ARE NO PART 2 ITEMS THIS WEEK.

PLANNING APPLICATIONS TO BE DETERMINED BY CITY DEVELOPMENT MANAGER

The City Development Manager will exercise her powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **Assistant Director of Culture & City Development** by telephoning **the validation team (023 9283 4826 or 023 9283 4339 answerphone)** and must be received not later than **5pm on Friday 23 March 2018**. You can also make contact by letter or by e-mail to planningreps@portsmouthcc.gov.uk. If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
5	18/00056/HOU Drayton & Farlington	63 Solent Road Portsmouth PO6 1HJ Construction of part two storey/part single storey side/rear extension to include proposed new front entrance	<p>One representation has been received raising objection on the grounds of loss of privacy from (i) first floor side window, (ii) ground floor windows/door and (iii) windows located in the roof of the conservatory.</p> <p>Amended plans have been received (23.02.2018) reducing the ridge height of the proposed side extension and altering the roof form of the proposed front entrance. Furthermore, the first floor side (east) window has been changed to obscure glazed; a suitable planning condition would be imposed to ensure this was adhered to. The revised plans are considered to be more sympathetic to the host building and safeguard the privacy of the occupiers of the adjoining properties, to comply with policy PSC23 of the Portsmouth Plan.</p> <p>In addition, the proposed windows and doors at ground floor level and to the roof of the extension would face on to a high 1.8m fence, behind which a large garage is located. The proposed extension is therefore considered to represent an acceptable form of development that would be in keeping with the existing house and its surroundings.</p>	<p>Jane Thatcher</p> <p>Tel: 023 9243 7932</p> <p>Conditional Permission</p>
6	18/00093/ PLAREG Milton	119 Highland Road Southsea PO4 9EY Change of use of basement for use as workshop space for music and art classes (Sui Generis).	<p>One representation has been received raising objection on the grounds of: (a) noise insulation measures inadequate; (b) loss of amenity by virtue of increased noise and disturbance; (c) further impact on neighbouring cemetery during ceremonial services; and (d) unacceptable use for a quiet friendly community.</p> <p style="text-align: right;">/Cont'd ...</p>	<p>Niall McAteer</p> <p>Tel: 023 9268 8882</p> <p>Conditional Permission</p>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
7	18/00131/FUL Copnor	<p>266 Chichester Road Portsmouth PO2 0AU</p> <p>Construction of ground floor extension, external alterations and conversion to form 2 flats with associated refuse and cycle storage (Resubmission of 17/01411/FUL)</p>	<p>Environmental Health have been consulted and following a visit raise no objection to the proposal, indicating that the noise insulation measures already installed are of an adequate standard. Following clarification with the applicant on the intensity of this use, it has been made clear that music lessons would be conducted in small groups of up to 8 people maximum and no amplified equipment would be used. The proposed development would also have an additional benefit of providing alternative treatment solutions to people suffering with mental health issues in the local community.</p> <p>One representations has been received raising objection on the grounds of:(a) too many houses being converted to flats in the area; and (b) not enough parking in the area.</p> <p>A further representation has also been received, making the following comments, neither in support nor objection: (c) would prefer to see the building occupied than vacant; (d) retention of garage and modest extension seem appropriate; (e) concern about parking in the area; and, (f) concern about noise due to layout of top floor flat resulting in lounge next to neighbouring bedroom.</p> <p>The building was last used as a dog grooming parlour at ground floor level with a flat above. The proposal would result in the creation of one additional 2-bedroom flat on the site, which would have a parking requirement of 1.5 spaces in accordance with the Adopted Parking Standards. The Highway Engineer originally raised concern about the use of the existing garage, as it is too small to accommodate a parking space. Since amended, the plans to remove the garage and provide an open parking space to the rear of the site, accessed from Westbourne Road. Whilst this would technically fall below the parking requirement, given the existing use of the ground floor as a dog grooming parlour, which is likely to have generated a higher demand for parking, the provision of one on-site space is considered acceptable in this instance.</p> <p>With regard to the concern about noise from the top floor flat, it is noted that there is already residential accommodation on the first floor. In addition, given the modest size of the flat, it is not considered that it would generate a significant level of increased noise and disturbance to the neighbouring residents.</p>	<p>Rebecca Altman Tel: 023 9243 7986</p> <p>Conditional Permission</p>

Part 3 - Information and News Items

FRIDAY 16 MARCH 2018

	WARD		OFFICER CONTACT
8		<p>The Licensing Sub Committee hearing Wednesday 21 March at 9:30am in the Executive Meeting Room, third floor, the Guildhall</p> <p>The panel will consider the following items:</p> <p>Local Government (Miscellaneous Provisions) Act 1976 - Consideration of a driver licence matter - Mr C. Local Government (Miscellaneous Provisions) Act 1976 - Consideration of a driver licence matter - Mr M.</p>	<p>Jane Di Dino Local Democracy Officer Tel: 9283 4060</p>
9		<p>Cabinet Member for Education - Wednesday 21 March at 5pm in the Executive Meeting Room, Third Floor, Portsmouth Guildhall</p> <p>Councillor Hannah Hockaday will be considering the following reports:</p> <ul style="list-style-type: none"> • Proposal to change the age range of Penhale Infant School and Nursery - outcome of statutory consultation • Proposal to change the age range Willows Centre for Children - outcome of statutory consultation • School Condition Modernisation Programme 2018-19 • Transport for Post-16 Learners with Special Educational Needs and Disabilities (SEND) 	<p>Lisa Gallacher Local Democracy Officer Tel: 9283 4056</p>
10		<p>The Health Overview & Scrutiny Panel - Thursday 22 March at 1:30pm in Conference Room A, second floor, the Civic Offices</p> <p>The panel will consider updates on the following items:</p> <ul style="list-style-type: none"> • Adult Social Care • Portsmouth Hospitals' NHS Trust • Solent NHS Trust • Sustainability Transformation Plan 	<p>Jane Di Dino Local Democracy Officer Tel: 9283 4060</p>

	WARD		OFFICER CONTACT
11		<p>Cabinet Member for Health & Social Care's Decision Meeting - Friday 23 March at 2pm in the Executive Meeting Room, third floor, the Guildhall.</p> <p>Councillor Luke Stubbs will consider the following reports:</p> <ul style="list-style-type: none"> • Learning disabilities section 75 agreement extension • S75 partnership agreements between Portsmouth City Council and Portsmouth Clinical Commissioning Group • Adult Mental Health Section 75 extension • Better Care Fund Section 75 Agreement 	<p>Jane Di Dino Local Democracy Officer Tel: 9283 4060</p>
12		<p>Licensing Sub Committee - Monday 5 March 2018</p> <p>Local Government (Miscellaneous Provisions) Act 1982 - Licensing of Sex Establishments - Sexual Entertainment Venue Application for the grant of a licence - Elegance, 149 Albert Road, Southsea, PO4 0JW - This application was refused.</p> <p>Licensing Act 2003 - Application for grant of a premises licence - Elegance, 149 Albert Road, Southsea, PO4 0JW The application was granted with conditions and amendments to the operating schedule and hours of licensable activity as reported on MIS on 9 March.</p> <p>For the full decision notice for both the premises and SEV application, please see the following link http://democracy.portsmouth.gov.uk/ieListDocuments.aspx?CId=332&MId=3932&Ver=4</p>	<p>Lisa Gallacher Local Democracy Officer Tel: 9283 4056</p>
13		<p>Creation of Public Toilets in Kingston Cemetery</p> <p>The previous public toilets in Kingston Cemetery closed in 2012 as they became beyond economical repair. Options are being considered to provide accessible toilets as part of a masterplan for the cemetery, which will include the refurbishment of the west chapel, on what is a busy thoroughfare and close to other leisure facilities. The required funding contribution is subject to detailed costings being obtained. £100,000 will be set aside from the Cabinet Member for Resources corporate reserves.</p>	<p>Mark Woolnough Recreation Manager Culture and City Development Tel: 9283 4035</p>

	WARD		OFFICER CONTACT
14	Drayton & Farlington	<p>Appropriation to Housing Portfolio</p> <p>The following PCC property will be transferred by appropriation to the correct portfolio being Housing, as part of the Housing Revenue Account (HRA).</p> <ul style="list-style-type: none"> The Lodge, Scholars walk, Drayton, PO6 1QZ (from Education) <p>Rationale/Background:</p> <p>This previously operational building should be appropriated over to HRA as used for Housing Stock.</p> <p>Plans of areas to be transferred available on request to contact Officer.</p>	<p>Jolene Burns Residential Valuation Manager Tel: 9284 1511</p>

LICENSING ACT 2003 – APPLICATIONS RECEIVED BY THE LICENSING AUTHORITY

The Licensing Authority has received the following applications in accordance with the Licensing Act 2003. The table below outlines the premises location, a brief description of the application and the closing date by which responsible authorities or other persons may make representations.

Members should be aware that representations may only be made on the grounds of one or more of the licensing objectives. These are: “the prevention of crime and disorder”, “the prevention of public nuisance”, “public safety” and “the protection of children from harm”. Any representation must be in writing and should, where possible, include evidence to support the licensing objectives. Representations should not be frivolous or vexatious.

If you have any queries relating to any of the applications outlined below, please contact the Licensing Section, Telephone number: 023 9283 4607 or email: Licensing@portsmouthcc.gov.uk.

Item No	Ward	Licence No:	Premises Name and Address	Brief description of application:	Closing date for representations:
15	Cosham	18/02031/ LAPREM	Home Bargains Unit 1, Portsmouth Retail Park Binnacle Way Portsmouth PO6 4FB	Application for premises licence Monday to Sunday from 08:00 until 22:00	5 April 2018
16	Copnor	18/02056/ LAPREM	Baffins Milton Rovers FC Eastern Road Portsmouth PO3 5LY	Application for premises licence Sale of alcohol, regulated entertainment and late night refreshment, Monday to Sunday from 10:00 until 02:00	6 April 2018
17	St Thomas	18/02062/ LAPREM	King Street Tavern 70 King Street Southsea PO5 4EH	Variation of premises licence Sale of alcohol, regulated entertainment and late night refreshment, Monday to Sunday from 10:00 until 00:00. Regulated entertainment to finish at 23:00. These activities to be carried out in the first floor function room	11 April 2018

Item No	Ward	Licence No:	Premises Name and Address	Brief description of application:	Closing date for representations:
18	St Jude	18/02067/ LAREVI	Sevendays 37 Osborne Road Southsea PO5 3LR	Review of premises licence by Trading Standards	11 April 2018